



OFFICE OF THE MAYOR

## NOTICE OF AWARD

October 13, 2022

**OVT-GRAPHIC LINE INC.**  
2321, Mabini Street, Upper Plaza,  
West Rembo, Makati City

Dear Sir/Madam:

In connection with the NEGOTIATED PROCUREMENT – SMALL VALUE PROCUREMENT for the **Supply and Delivery of Certificate and Report Card Jacket** for the **Pasig City Science High School** under **Purchase Request No. 100-22-05-848**, the Bids and Awards Committee resolved to recommend the award of the contract to **OVT-GRAPHIC LINE INC** in the amount of **Twenty Five Thousand Four Hundred Fifty Pesos Only (Php25,450.00)**.

This serves as formal notice of the award of the contract in your favor. You are hereby requested to execute the contract with the City and to submit relevant documents as required under the Implementing Rules and Regulations of R.A. 9184, if any, within ten (10) calendar days upon receipt of this Notice. Failure to execute the contract and to submit relevant documents (as applicable) within the above-mentioned period may result in the cancellation of the award of the contract in your favor.

Very truly yours,

**VICTOR MA. REGIS N. SOTTO**  
City Mayor

By authority of the City Mayor:

  
**ATTY. JERONIMO U. MANZANERO**  
City Administrator

Conforme:

  
**Orlando V. Tan**

**Authorized Representative**  
**OVT-GRAPHIC LINE INC**

Date:

10-13-2022